

## Staff Resources List

### Tuition Reimbursement Program

For more information, visit: <https://www.berea.edu/human-resources/tuition-reimbursement/>

**Free admission to all Athletic events, Convocations, and events at Centers and hosted by Departments.** For more information, please visit the webpages of individual Centers and/or Departments, the webpage of Convocations (<https://www.berea.edu/convocations/>), or Athletics (<http://www.bereaathletics.com/landing/index>).

### Other Benefits:

- 20% Discount via Student Crafts
- 10% Discount via The Farm Store
- Free Membership at Seabury Center

Want to rent an on-campus space for an Event? For information on pricing, availability, and more, contact Conference Services: <https://www.berea.edu/conference-services/>

### Discounted Meals and Block Plans for Dining at The Mountaineer Dining Hall

- Breakfast: \$5.92 (7-11 AM)
- Lunch: \$7.62 (11 AM-4:30 PM)
- Dinner: \$10.81 (4:30-9 PM)
- Late Night: \$7.61 (9 PM-Midnight on weekdays; 9-11:30 PM on Friday, Saturday, and Sunday)
- Lunch on Friday: \$4.00

Block Plan Rates (Can carry from Fall to Spring term. Expire Aug. 1<sup>st</sup> each year):

- Block 80: \$567.57
- Block 50: \$375.24
- Block 25: \$192.32
- Block 10: \$55.83

### Berea Employee Rental Property

For more information, visit: <https://www.berea.edu/human-resources/employee-rental-properties/>

Policy: <https://www.berea.edu/human-resources/rental-housing-policy/>

### LinkedIn Learning Online Training

Linda is now LinkedIn Learning. Contact the IS&S Help Desk for access.

### Discount Programs

The following discount programs are available to Berea employees for the following services/products:

- AT&T Mobile Phones Discount Program
- DELL Employee/Education Purchase Program
- Dunham's Sports
- Enterprise Rent-A-Car

- Hurst Office Supplies Discount Program
- JustChoice Lending

To access, log into the MyBerea portal. Click on the “My Accounts” tab. Look for the box labeled “Discounts.”

### Various Other Employee Benefits

- ARC Health and Dental Insurance
- Fifth Third Bank Membership Advantage
- Flexible Spending Plan Information
- Healthy Paws Pet Insurance
- LegalShield
- TIAA-CREF 403(b) Retirement Savings

To access, log into the MyBerea portal. Click on the “My Accounts” tab. Look for the box labeled “Employee Benefits.”

Ability to utilize **MyBerea Classified Ads**. To access, simply log into your MyBerea account and scroll down to the MyBerea Classified Ads box.

**Thrive!** often has on-going Wellness initiatives that are open to staff members for discounted rates and/or free. Here are a few examples of recent programming Thrive! has offered:

- Discounted Activity Trackers;
- Weight Watchers;
- Go365 Rewards;
- Smoking Cessation classes;
- Couch to 5K;
- BMI Screenings;
- Lunch & Learn Workshops.

For more information, please visit this webpage: <https://www.berea.edu/thrive/>.

Access to **Live Health Online**, where you can see a doctor or counselor using your computer: <https://www.livehealthonline.com/>.

Further information available on the **Human Resources webpage** (<https://www.berea.edu/human-resources/>):

- Monthly & Bi-weekly Payroll Schedules
- Holiday Schedule
- Dental Benefits Information
- Health Benefits Information
- Life Insurance & Long Term Disability Information
- Medical Benefits & Plan Information
- Retirement Information
- Tuition Reimbursement Program Information
- Voluntary Benefits Information, including:
  - Cancer Care
  - Critical Care & Recovery

- Legal Services
- Long-Term Care Insurance
- Pet Insurance
- Short-Term Disability
- Staff Contact List
- Various Forms, including:
  - Direct Deposit Form
  - Position Description Template
  - RPA Promotion-Transfer-Title Change
  - K-4 and W4 Tax Forms
  - Request for Vacation Donation
  - Request for Tuition Reimbursement
  - Vacation Donation Form
  - Working Spouse/Partner Affidavit
  - Flexible Spending Claim Form
  - Health Savings Account Salary Reduction Form
  - Smoking and Tobacco Use Affidavit
  - Position Control Policy
- Workplace Expectations
- Campus Map
- Institutional Organization Chart
- The Employee Handbook

**Work-Life Benefits Information, including:**

- Membership in the Employee Assistance Program (confidential clinical services)
- Staff Parental Leave
- Domestic Partner Benefits

Resources on the **Staff Forum Webpage** (<https://www.berea.edu/staff-forum/>) Include:

- Anonymous Feedback Form
- Form for Contacting the Staff Liaison to the Board of Trustees
- Professional Development Request Form
- Professional Development Resources (including a list of professional development opportunities)
- Staff Achievements Nomination Form
- Meeting Agendas, Presentations, Recordings, and Minutes from Past Staff Forum Meetings
- Meeting Calendar
- Information about The Staff Forum Team, Current Initiatives, and More...

Free participation in **BC Staff Development Workshops**.

Discounted participation in **Trainings at the Center for Career and Workforce Development at Eastern Kentucky University (EKU)**: <http://workforce.eku.edu/>

Free Participation in the **Intercultural Development Inventory**: <https://idiinventory.com/>

Participation in the **Run/Walk Club**: <https://www.berea.edu/president/runwalk-with-the-presidential-trio/>

Participation in the **Civil Rights Seminar & Tour**. Contact Dr. Jessica Klanderud for more information: [klanderudj@berea.edu](mailto:klanderudj@berea.edu).

Participation in the **Appalachian Seminar & Tour**: <https://www.berea.edu/appalachian-center/appalachian-center-home/services-for-faculty/appalachian-tour/>.

Participation in the **Celebration of Traditional Music**: <https://www.berea.edu/appalachian-center/annual-celebration-traditional-music/>.

Participation in **Dean's Reading Groups** (for more information, contact Sarah Broomfield ([broomfields@berea.edu](mailto:broomfields@berea.edu))).

Participation in **Graduation & Commencement Services** (tickets required): <https://www.berea.edu/graduation/>.

Participation in **Community Reading Groups**.

**General Faculty Meetings** are also open to all members of the Berea College Community. For a calendar, please visit: <https://www.berea.edu/executive-council/faculty-meeting-schedule-2018-2019/>.

Participation in select open sessions of the **Brushy Fork Leadership Institute**: <https://www.berea.edu/brushy-fork-institute/>.