

Berea College Account Passphrase Guidelines

Information Systems and Services

(effective Dec. 2016)

Length/History

Must be at least 10 characters long and cannot be one of the last 6 passphrases used.

Complexity

Must contain characters from at least three of the following four categories:

1. English uppercase characters (A - Z)
2. English lowercase characters (a - z)
3. Base 10 digits (0 - 9)
4. Non-alphanumeric (*, %, +)

Dictionary

Passphrases cannot contain easily guessable words such as "Berea", "Fall 2016", or "Password", and they cannot contain the user display name or username.

Patterns

Passphrases cannot contain character patterns like "abcde", horizontal keyboard patterns like "qwerty", repeating patterns like "passwordpassword", or repeating characters like "aa".

Expiration

Network passphrases expire every 120 days.

Character Restrictions

If you use *Nolij*, your passphrase cannot contain the @ symbol. Otherwise, your passphrase can include any special characters.

Recommended Best Practices

Since updating passphrase/password is a complex process, please see [here](#) for recommended best practices for Berea College.