

# Berea College

## Emergency Closure Pay

### Emergency Closure Leave Days

Pre-approved paid leave (vacation, sick leave, etc.)

Unscheduled paid leave that occurs when calling in on the day of the emergency closure

Unpaid leave on the emergency closing day

Emergency closure for the entire day

Emergency closure causes a delay to the workday

Emergency closure begins at a time during the workday **after** the workday has begun

### Eligibility for Emergency Closure Pay

Eligible for emergency closure pay

Eligible for emergency closure pay

Not eligible for emergency closure pay

Eligible for emergency closure pay

Eligible for emergency closure pay for the delayed time period. Employees who do not report to work at the time the closing ends, are not eligible for ECP during non-closed hours; those hours are subject to other applicable leaves times.

Eligible for emergency closure pay. Employees who leave work **prior** to the start of the emergency closure are not eligible for ECP during the non-closed hours; those hours are subject to other applicable leave times.

\*\*Temporary and non-benefit eligible employees can receive ECP if the closure is on their scheduled work day.

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