

COVID-19 TESTING AND REPORTING SPRING 2021

To help safeguard the health of the Berea College campus community, all employees and students returning to campus for the Spring 2021 Term must test negative for COVID-19 prior to their return. PCR tests are preferred, although antigen tests are acceptable. Antibody tests are not suitable for this purpose.

Employee Testing and Reporting

All faculty and staff returning to campus following the winter break are required to have proof of a recent negative COVID-19 test. Employees coming to campus on an intermittent basis or working part-time on campus are also required to test and have negative results. *Please note: Employees who have had a confirmed case of COVID-19 are exempt from the College's testing and self-quarantine requirements.*

The College has made arrangements with White House Clinics for COVID-19 testing in early January. Scheduling details will be communicated to on-campus employees via email by Human Resources. The test results will typically take 48 to 72 hours. White House Clinics will call those with positive test results, and all employees will receive their results in the mail within 5 to 7 business days. To receive the results sooner, employees are encouraged to create a LabCorp Account at <https://patient.labcorp.com/>.

Employees are required to communicate their test results on a confidential basis to healthyatwork@berea.edu with a positive or negative result indicated in the subject line. To ensure privacy, enter **[encrypt]** at the start of the subject line of the email. The document must include the employee's first and last name, the test date, and the results.

Student Testing and Reporting

All new and continuing students who will be on campus this spring are required to bring the results of their COVID tests with them to check-in at the Seabury Center parking lot. As part of the Spring 2021 Term check-in process on January 30, January 31, and February 1, all new and continuing students **are required to report their test results** to White House Clinics personnel, who will be onsite to receive and evaluate test results. Students must observe the check-in schedule provided by Student Life. Please do not communicate test results to White House Clinics prior to the check-in process nor to Student Life personnel.

Confirmation of existing test results will be reported, on a confidential basis, by White House Clinics to Student Life. Check-in for students will not proceed without evidence of a negative PCR or antigen test result dated on or after January 24, 2021.

Follow Up Testing and Reporting for Students

White House Clinics will provide follow-up PCR testing for students on February 4 and 5, 2021. **This testing will be mandatory for all students residing or taking classes on campus.** The walk-up testing clinic will be located in the Seabury Center Hager Gym. Student Life will provide

additional information to all students concerning the scheduling and arrangements for these tests. Students will not have any out-of-pocket expenses for these tests. White House Clinics will provide test results to students and Student Life, on a confidential basis.

Positive or Inconclusive Test Results

Individuals with positive or inconclusive test results may consider retesting at the earliest opportunity. However, employees with positive test results must comply with guidance from the Madison County Health Department and the Kentucky Department of Health concerning quarantine or self-isolation before returning to work:

<https://chfs.ky.gov/agencies/dph/covid19/Guidanceforreleasefromisolation.pdf>

Students with positive test results must comply with the above guidance and College policy before returning to campus or, if already on campus, before returning to residential housing or resuming in-person classes, labor or any other activities on campus. By law, positive test results are reported by health care providers to local health departments, which are in charge of decisions regarding contact tracing and quarantine.

Testing after Personal Travel

Please see the “Policy on Personal Activities during COVID-19, Self-Quarantine, Testing, and Returning to Work” document for guidance.

Testing Program

Throughout the Spring 2021 Term, on-campus employees and students will be subject to continued PCR or antigen testing for COVID-19. This testing will be mandatory. More details concerning the testing program will be communicated by Human Resources and Student Life, respectively.

Self-Reporting of Illness and COVID-19 Symptoms

Notwithstanding any negative test results, employees and students are required to report if they are experiencing illness or symptoms of COVID-19 according to the Kentucky’s Healthy at Work guidelines: <https://govstatus.egov.com/ky-healthy-at-work>.

Self-reports for employees should be directed to Steve Lawson in Human Resources at Healthyatwork@berea.edu. Self-reports for students should be directed to Colleen Ambrose of White House Clinics at Colleen.Ambrose@whitehouseclinics.com.

Additional Information of Questions

Students with questions concerning this policy or needing additional information should contact Dr. Channell Barbour, Vice President for Student Life, at barbourc@berea.edu. Employees having questions or needing additional information should contact Steve Lawson, Associate Vice President, Human Resources, at lawsonst@berea.edu.

Retention of Test Data

All COVID-19 test data received by the College will be held on a confidential basis in a manner consistent with HIPAA and other privacy law provisions.