

Facilities Management Healthy at Work Supplies Email

Good Morning Faculty and Staff:

I want to announce that we have sourced additional sanitizer bottles and thermometers for students, faculty and staff. Two-ounce flip-top personal size bottles, personal-use reusable thermometers, and 16-ounce pump-top bottles are now available for immediate distribution. We have 300 of the 16-ounce bottles and are allowing these to be ordered in office areas with 4 or more people, and we have 1 thermometer and personal-size bottle for every person. We also still have 1-gallon size sanitizer jugs with pump tops if you have an area that needs one of those. Unfortunately, we have distributed all 150 of the sanitizer stands and are out of those.

Please refill your personal sanitizer bottles from the 1-gallon jugs on campus, and if you see a jug on campus getting low, please request a refill using the website.

Please contact your building coordinator to request these items so they may place a bulk order, which we will deliver to your building. Building managers, please try to send the bulk order in on 1 form using the FM website.

If you do not have a building manager, please go the FM website and place your order direct and we will deliver it to your office or work area, or you can elect to pick up your order.

FM COVID-19 PPE website: <https://www.berea.edu/facilities-management/covid-19-ppe-supplies/>



Thank you, and please let me know how FM can help!

Regards,

Shane Wilkerson, P.E.

August 13, 2020

Director of Facilities and Engineering
O 859-985-4176

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